

GOVERNMENT OF ANDHRA PRADESH
ABSTRACT

ESTABLISHMENT – Finance Department – Smt S.Uma Devi, Section Officer. –Casual Leaves – Granted – Permission to avail Leave Travel Concession – Orders – Issued.

FINANCE (OP.I) DEPARTMENT

G.O.Rt.No. 4338

Dated:09-12-2009
Read the following:-

1. G.O.Ms.No.226, Finance & Planning (FW:TA) Dept., dated 21-09-1996
2. Circular Memo.No.11818/48/A2/TA/2001, Finance (TA) Department, dated 7-03-2002.
3. From Smt S.Uma Devi, Section Officer, Finance Department, application dated : 03.12.2009.

ORDER

Smt S.Uma Devi, Section Officer, Finance Department is granted casual leave for a period of 3 days from 27-12-09 to 30-12-09, and with permission to avail optional holidays on 24th and 26th of December, 2009 (both days inclusive) also with permission to avail LTC to go to Tirupathi, along with her family members.

2. In connection with the above leave and in terms of orders issued in the Government Orders first and second cited, Smt S.Uma Devi, Section Officer, is permitted to avail Leave Travel Connection to go to “ Tirupathi”, during the block period 2009-2010 (Home Town).

3. Necessary entries of the availment of Leave Travel Concession by Smt S.Uma Devi, Section Officer, have been recorded in the Service Register of the individual and the fact shall be certified in the bill in which the detailed T.A. is claimed.

4. The individual has requested vide ref. 3rd read above, to sanction 80% of advance to meet the expenses of above said .

5. Smt S.Uma Devi, Section Officer, is requested to submit the detailed Traveling Allowance Bill along with used original journey tickets within the prescribed time as per Government instructions in the reference second cited.

5. Certified that the individual has not availed Leave travel concession previously during this block period 2009-2010 (Home Town).

6. Finance (Claims) Dept., is requested to calculate, draw and credit the amount to the individual's bank account through ECS.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

M.SUBRAHMANYAM
DEPUTY SECRETARY TO GOVERNMENT

To

The individual.

The Finance (Claims) Department.

Copy to:

The Deputy Pay and Accounts Officer, Secretariat Branch, Hyderabad.

SF/SC's

//FORWARDED :: BY ORDER//

SECTION OFFICER